



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM FOR FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Absence, Leave Abuse and Medical Issues Week

September 23-27, 2019

International Student House - Ella Burling Hall - Washington, DC

Monday, September 23: **Leave Use Overview**

Tuesday, September 24: **FMLA**

Wednesday, September 25: **Handling the Leave Abuser; Medical Removals**

Thursday, September 26: **Reasonable Accommodation: Entitlements and Processes**

Friday, September 27: **Medical Documentation, Medical Requests and Record Confidentiality**

Early Bird Tuition (register by Sept. 9): 5 days=\$2170 4 days=\$1780 3 days=\$1370 2 days=\$970 1 day=\$530
Standard Tuition (register Sept. 10-Sept 27): 5 days=\$2270 4 days=\$1880 3 days=\$1470 2 days=\$1070 1 day=\$630

Rates per registrant and only within the same training week.

Method of Payment: Credit card Purchasing Document (attach SF-182 or equivalent.) Check enclosed

Pay Now **Pay Later** (Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name: _____ Title: _____

Agency: _____ Phone: _____

Address: _____

City / State / ZIP: _____

Email: _____

Credit Card Info Card Number: _____

Cardholder name: _____ Ex. Date: _____ CVV: _____

Cardholder email: _____ Cardholder phone: _____

Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after August 24, 2019. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after August 24, 2019. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.