



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM

To process your registration, submit by: FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Absence, Leave Abuse and Medical Issues Week

June 8-12, 2020

International Student House - Ella Burling Hall - Washington, DC

Monday, June 8: **Leave Use Overview**

Tuesday, June 9: **Handling the Leave Abuser; Medical Removals**

Wednesday, June 10: **FMLA**

Thursday, June 11: **Reasonable Accommodation: Entitlements and Processes**

Friday, June 12: **Medical Documentation, Medical Requests and Record Confidentiality**

Early Bird Tuition (register by **May 25**): 5 days=\$2190 4 days=\$1795 3 days=\$1385 2 days=\$980 1 day=\$540
Standard Tuition (register **May 26-June 12**): 5 days=\$2290 4 days=\$1895 3 days=\$1485 2 days=\$1080 1 day=\$640

Rates per registrant and only within the same training week.

Method of Payment:

Credit card

Purchasing Document (attach SF-182 or equivalent.)

Check enclosed

Pay Now

Pay Later

(Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:

Title:

Agency:

Phone:

Address:

City / State / ZIP:

Email:

Credit Card Info

Card Number:

Cardholder name:

Ex. Date:

CVV:

Cardholder email:

Cardholder phone:

Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after May 9, 2020. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after May 9, 2020. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.