



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM FOR FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Employee Relations Week

June 15-19, 2020

Sheraton Denver West - Denver, CO

Monday, June 15: **Introduction to Employee Relations**

Tuesday, June 16: **Leave Administration**

Wednesday, June 17: **Performance Issues & Introduction to EEO**

Thursday, June 18: **Discipline Issues**

Friday, June 19: **Employee Relations Potpourri**

Early Bird Tuition (register by June 1): 5 days=\$2190 4 days=\$1795 3 days=\$1385 2 days=\$980 1 day=\$540
Standard Tuition (register June 2-June 19): 5 days=\$2290 4 days=\$1895 3 days=\$1485 2 days=\$1080 1 day=\$640

Rates per registrant and only within the same training week.

Method of Payment:	<input type="radio"/> Credit card	<input type="radio"/> Purchasing Document (attach SF-182 or equivalent.)	<input type="radio"/> Check enclosed
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Pay Now **Pay Later** (Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:	Title:
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Agency:	Phone:
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Address:

City / State / ZIP:

Email:

Credit Card Info	Card Number:
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Cardholder name:	Ex. Date:	CVV:
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Cardholder email:	Cardholder phone:
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Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after May 16, 2020. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after May 16, 2020. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.