



Federal Employment Law Training Group, LLC

FELTG Virtual Training Institute Registration Form

To process your registration, submit by: EMAIL (info@FELTG.com) OR FAX (206-350-2890)

Emerging Issues Week: The Federal Workplace's Most Challenging Situations

July 20-24, 2020 - 9:00 am – 4:00 pm (eastern time)

(Break 12:00 – 1:00)

Monday, July 20: Handling Behavioral Health Issues

Tuesday, July 21: Dealing with Threats of Violence

Wednesday, July 22: Harassment Allegations and Investigations

Thursday, July 23: The Nontraditional Workplace: Telework, Reasonable Accommodation & Technology Challenges

Friday, July 24: Working in a Unionized Environment

Early Bird Tuition (register by July 6): One Day = \$540 Two Days = \$980 Three Days = \$1385 Four Days = \$1795 Five Days = \$2190

Standard Tuition (register July 7 - 24): One Day = \$640 Two Days = \$1080 Three Days = \$1485 Four Days = \$1895 Five Days = \$2290

Rates per registrant and may not be used for groups under any circumstances. No split registrations.

Join as a live session and view through the internet **if permitted by agency firewall/security settings**. FELTG does not guarantee this access is available. Registrant will be provided access to a copy of the materials and dial-in directions. All registrants will receive validation of enrollment from FELTG, and separate confirmation notice from Zoom or Webex with a unique link. Access emails can not be shared or forwarded. Retransmission by any means is not permitted. **Registrant will receive a final log-in/dial-in directions reminder email 24 hours before the first session. FELTG will not accept sub requests after this time. Check SPAM folders and firewall settings to be sure you do not miss this access information.**

Pay Now (Credit card payments will be processed approximately 2-3 weeks prior to the training start date if Pay Now is not selected.)

Pay Later (Purchase document invoices will be submitted on last date of training with net 30 days terms.)

Attendee Name:

Title:

Agency:

Phone:

Agency Billing Address including City/State/ZIP:

Attendee Work Address including City/ State/ ZIP (the attendee's training materials will be shipped to this address):

Email:

Credit Card Info

Card Number:

Cardholder name:

Ex. Date:

CVV:

Cardholder email:

Cardholder phone:

Credit card tuition charged approximately 2-3 weeks prior to the training start date. Early payment is available and waives cancel policies. Cancellations: There are no cancellations through Zoom or Webex. You may cancel up to **June 20, 2020** only by calling FELTG at 844.283.3584. **No refunds or credits for no-shows or cancellations made after June 20, 2020.** FELTG reserves the right to modify or cancel programs with reasonable notice. If you do not receive an email validation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to availability. FELTG can not verify remote participation. FELTG can not guarantee on-time delivery of physical training materials by the start date of July 20, 2020 for any registrations submitted after July 6, 2020.