



# Federal Employment Law Training Group, LLC

## FELTG OPEN ENROLLMENT TRAINING REGISTRATION FORM FOR FAX, EMAIL OR USPS MAIL

<b>Workplace Investigations Week, April 18 - 22, 2016</b>		<b>International Student House, Washington, DC</b>	
	Monday, April 18 ( <b>Administrative Investigations, Part I</b> )		
	Tuesday, April 19 ( <b>Administrative Investigations, Part II</b> )		
	Wednesday, April 20 ( <b>Administrative Investigations, Part III</b> )		
	Thursday, April 21 ( <b>EEO Investigations</b> )		
	Friday, April 22 ( <b>Writing Investigative Reports</b> )		
Tuition: 5 days = \$2050 (best deal)   4 days = \$1680   3 days = \$1290   2 days = \$910   1 day = \$490 Rates per registrant and only within same training week.			
Method of Payment:		Credit card	Purchasing Document (attach SF-182 or equivalent.)
		Check enclosed	
Attendee Name :		Title:	
Agency:		Phone:	
Address:			
City / State / ZIP:			
Email:			
Credit Card Info	Card Number:		
Cardholder name:		Ex. Date:	CVV:
Cardholder email:		Cardholder phone:	
<p><b>Credit card</b> will be charged tuition approximately 2 - 3 weeks prior to the seminar. <b>Purchase document</b> invoices will be submitted on last date of training with net 30 days terms. <b>Cancellations:</b> None accepted after March 19. <b>Rescheduling</b> requests to another FELTG seminar after this deadline subject to a \$100 administrative fee. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. <b>IMPORTANT:</b> If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. Travel arrangements are the responsibility of the attendee.</p>			