



2016 Webinar Training Registration Form for FAX or EMAIL

	<b>Special FELTG webinar, 1:00 – 3:00 p.m. eastern time</b>
<input type="checkbox"/>	<b>Wednesday, October 19: Legal Ethics for Government Attorneys</b>
<input type="checkbox"/>	
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**120 minute Webinar Tuition = \$310 per site; register a teleworker (with main site registration only) for \$35**

Site payment provides access to dial-in directions to listen via speakerphone, which is the traditional audio conference method, OR join as a webinar and view through the internet *if permitted by agency firewall/security settings*. FELTG does not guarantee this access is available.

All registrants will receive validation of enrollment from FELTG, and *separate FELTG Webinars* confirmation notice one week prior to training, with a unique link -- **Please TEST it!** Access emails cannot be shared or forwarded. Retransmission by any means to a site other than the registered site is not permitted. *FELTG Webinars* will send an email providing **an activated link to training materials 24 hours prior** to your registered event, and will NOT accept transfer requests after this has been generated.

Site POC will receive final log-in/ dial-in directions **reminder email one hour before your Webinar.**

**Check SPAM folders and firewall settings to be sure you do not miss this access information.**

<b>Site POC:</b> Person to Access Training		
<b>Title</b>		<b>Phone</b>
<b>Agency</b>		
<b>Address</b>		
<b>City/State/Zip</b>		
<b>Email</b>		
<b>Credit Card Info</b>	<b>Number</b>	
<b>Cardholder Name</b>		<b>Expiration Date/CVV</b>
<b>Cardholder Email</b>		
<b>Cardholder Phone</b>		

Credit card will be charged tuition approximately a week prior to each Webinar, with receipts to the cardholder no later than the date of training.

Pre-payment is available upon request and waives cancel policies.

Cancellations: There are no cancellations through GoToTraining.

You may cancel up until 10 days prior to the seminar *only by calling FELTG, 844.283.3584.*

Cancellations after that time may reschedule for another FELTG webinar for a \$25 administrative fee. *No refunds.*

FELTG reserves the right to modify or cancel programs with reasonable notice.

**IMPORTANT:** If you do not receive an email validation from FELTG within seven days of submission

**YOU ARE NOT REGISTERED.**

Call us immediately. Registrations confirmed subject to availability.

Application for individual CLE is responsibility of the participants; tracking and verifying attendance is the responsibility of the *Registered Site POC.*

FELTG cannot verify remote participation.

Requests for CLE assistance only through site POC, to info@FELTG.com