



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM FOR FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Legal Writing Week

October 7-11, 2019

International Student House - Ella Burling Hall - Washington, DC

Monday, October 7: **Legal Writing I — The Basics**

Tuesday, October 8: **Legal Writing II — Writing for Your Audience**

Wednesday, October 9: **Legal Writing III — Writing for Your Audience (con't.)**

Thursday, October 10: **Legal Writing IV — Writing for the MSPB and EEOC**

Friday, October 11: **Legal Writing V — Writing for the MSPB and EEOC (con't.)**

Early Bird Tuition (register by **Sept. 23**): 5 days=\$2180 4 days=\$1790 3 days=\$1380 2 days=\$980 1 day=\$540

Standard Tuition (register **Sept. 24-Oct. 11**): 5 days=\$2280 4 days=\$1890 3 days=\$1480 2 days=\$1080 1 day=\$640

Rates per registrant and only within the same training week.

Method of Payment:	<input type="radio"/> Credit card	<input type="radio"/> Purchasing Document (attach SF-182 or equivalent.)	<input type="radio"/> Check enclosed
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Pay Now **Pay Later** (Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:	Title:
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Agency:	Phone:
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Address:

City / State / ZIP:

Email:

Credit Card Info	Card Number:
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Cardholder name:	Ex. Date:	CVV:
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Cardholder email:	Cardholder phone:
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Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after Sept. 7, 2019. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after Sept. 7, 2019. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.