



## Federal Employment Law Training Group, LLC

### FELTG OPEN ENROLLMENT REGISTRATION FORM FOR FAX (206-350-2890) OR EMAIL (info@FELTG.com)

#### FELTG Webinar Series 2019

#### Supervising Federal Employees: Managing Accountability and Defending Your Actions

March 5: Accountability for Performance & Conduct: The Foundation	June 11: Tackling Leave Issues I
March 19: Disciplining Employees for Misconduct, Part I	June 25: Tackling Leave Issues II
April 2: Disciplining Employees for Misconduct, Part II	July 9: Disability Accommodation in 60 Minutes
April 16: Writing Effective Performance Plans	July 23: Intentional EEO Discrimination
April 30: Preparing an Unacceptable Performance Case	August 6: Combating Against Hostile Work Environment Harassment Claims
May 14: Dealing with Poor Performing Employees	August 20: EEO Reprisal: Handle It, Don't Fear It
May 28: Mentoring a Multigenerational Workforce	September 3: Supervising in a Unionized Environment

Tuition: **\$225** per session. Register for the first 13 webinars by 3/1 and pay only **\$2,735!**

\*Sites who purchase the first 13 webinars may also purchase the final webinar for an additional \$200 (total cost **\$2,935** for all 14 webinars). Teleworkers may add to main site registration for \$35 per session.

Join as a webinar and view through the internet *if permitted by agency firewall/security settings*. FELTG does not guarantee this access is available. Upon request, site POC will be provided access to a PDF copy of the materials and telephone dial-in directions.

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Credit card tuition charged approximately 7 days prior to the first webinar. Early payment is available upon request and waives cancel policies. Cancellations: There are no cancellations through GoToTraining. You may cancel up to February 22, 2019 *only by calling FELTG*, 844.283.3584. **No transfers. Norefunds.**

FELTG reserves the right to modify or cancel programs with reasonable notice. If you do not receive an email validation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to availability. FELTG cannot verify remote participation.