



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM

To process your registration, submit by: FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Developing and Defending Discipline: Holding Federal Employees Accountable

May 5-7, 2020
San Juan, Puerto Rico

Tuesday, May 5: **Accountability for Conduct and Performance, Part I**

Wednesday, May 6: **Accountability for Conduct and Performance, Part II**

Thursday, May 7: **Defending Against Discrimination Complaints: The Supervisor's Role**

Early Bird Tuition (register by April 21): 3 days=\$1400 2 days=\$1000 1 day=\$560

Standard Tuition (register April 22-May 7): 3 days=\$1500 2 days=\$1100 1 day=\$660

Rates per registrant and only within the same training week. Tuition includes a copy of the *UnCivil Servant* textbook.

Method of Payment:

Credit card

Purchasing Document (attach SF-182 or equivalent.)

Check enclosed

Pay Now

Pay Later

(Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:

Title:

Agency:

Phone:

Address:

City / State / ZIP:

Email:

Credit Card Info

Card Number:

Cardholder name:

Ex. Date:

CVV:

Cardholder email:

Cardholder phone:

Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after April 5, 2020. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after April 5, 2020. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.