



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM

To process your registration, submit by: FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Managing Federal Employee Accountability

July 26-30, 2021

Chicago, IL - The Palmer House - A Hilton Hotel

Monday, July 26: **Uncivil Servant: Holding Employees Accountable for Conduct**

Tuesday, July 27: **The Supervisor's Role in EEO**

Wednesday, July 28: **Maximizing Accountability in Performance**

Thursday, July 29: **Handling Employee Leave Issues**

Friday, July 30: **Effectively Managing Today's Federal Workforce**

Early Bird Tuition (register by July 12): 5 days=\$2210 4 days=\$1815 3 days=\$1400 2 days=\$1000 1 day=\$560
Standard Tuition (register July 13-July 30): 5 days=\$2310 4 days=\$1915 3 days=\$1500 2 days=\$1100 1 day=\$660
 Rates per registrant and only within the same training week. Tuition includes a copy of the *UnCivil Servant* textbook.

Method of Payment:	<input type="radio"/> Credit card	<input type="radio"/> Purchasing Document (attach SF-182 or equivalent.)	<input type="radio"/> Check enclosed
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Pay Now **Pay Later** (Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:		Title:	
Agency:		Phone:	
Address:			
City / State / ZIP:			
Email:			
Credit Card Info	Card Number:		
Cardholder name:	Ex. Date:	CVV:	
Cardholder email:	Cardholder phone:		

Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after June 26, 2021. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after June 26, 2021. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.