



# Federal Employment Law Training Group, LLC

## FELTG OPEN ENROLLMENT TRAINING REGISTRATION FORM FOR FAX, EMAIL OR USPS MAIL

<b>Managing Federal Employee Accountability, December 3-7, 2018</b>		<b>New Orleans, LA</b>	
Monday, December 3 ( <b>UnCivil Servant: Holding Employees Accountable for Performance and Conduct</b> )			
Tuesday, December 4 ( <b>Supervising in a Unionized Environment</b> )			
Wednesday, December 5 ( <b>Handling Employee Leave Issues</b> )			
Thursday, December 6 ( <b>The Manager's Role in EEO</b> )			
Friday, December 7 ( <b>Essential Management and Communication Skills</b> )			
Tuition: 5 days = \$2130 (best deal) 4 days = \$1750 3 days = \$1350 2 days = \$960 1 day = \$530 Rates per registrant and only within same training week. Registered participants will receive a copy of the textbook <i>UnCivil Servant</i> , fourth edition.			
Method of Payment:	<input type="checkbox"/>	Credit card	<input type="checkbox"/>
	<input type="checkbox"/>	Purchasing Document (attach SF-182 or equivalent.)	<input type="checkbox"/>
			Check enclosed
Attendee Name :		Title:	
Agency:		Phone:	
Address:			
City / State / ZIP:			
Email:			
Credit Card Info	Card Number:		
Cardholder name:		Ex. Date:	CVV:
Cardholder email:		Cardholder phone:	
<b>Credit card</b> will be charged tuition approximately 2 - 3 weeks prior to the seminar. <b>Purchase document</b> invoices will be submitted on last date of training with net 30 days terms. <b>Cancellations:</b> None accepted after November 3. <b>Rescheduling</b> requests to another FELTG seminar after this deadline subject to a \$100 administrative fee. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. <b>IMPORTANT:</b> If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. Travel arrangements are the responsibility of the attendee.			