



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT TRAINING REGISTRATION FORM FOR FAX, EMAIL OR USPS MAIL

Mindset Matters: Effectively Managing and Communicating with Federal Employees

April 18-19, 2018

TWELVE Hotel Centennial Park - Atlanta, GA

Wednesday, April 18: **Managing a Diverse Workforce**

Thursday, April 19: **Effective Problem Solving**

Tuition: 2 Days = \$950 1 Day = \$530

Rate per registrant and only within the same training week

Method of Payment:

☐

Credit card

☐

Purchasing Document (attach SF-182 or equivalent.)

☐

Check enclosed

Attendee Name:

Title:

Agency:

Phone:

Address:

City / State / ZIP:

Email:

Credit Card Info

Card Number:

Cardholder name:

Ex. Date:

CVV:

Cardholder email:

Cardholder phone:

Credit card will be charged tuition approximately 2 - 3 weeks prior to the seminar. **Purchase document** invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after March 19, 2018. **Rescheduling** requests to another FELTG seminar day after this deadline subject to a \$100 administrative fee. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. Travel arrangements are the responsibility of the attendee.