



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT TRAINING REGISTRATION FORM FOR FAX, EMAIL OR USPS MAIL

Managing Federal Employee Accountability, December 5-9, 2016		Marines' Memorial Club, San Francisco, CA	
	Monday, December 5 (UnCivil Servant: Holding Employees Accountable for Performance and Conduct)		
	Tuesday, December 6 (The Manager's Role in EEO)		
	Wednesday, December 7 (Essential Management and Communication Skills)		
	Thursday, December 8 (Handling Employee Leave Issues)		
	Friday, December 9 (Supervising in a Unionized Environment)		
Tuition: 5 days = \$2075 (best deal) 4 days = \$1705 3 days = \$1315 2 days = \$935 1 day = \$515 Rates per registrant and only within same training week (Price includes one copy of <i>UnCivil Servant</i> , by William Wiley).			
Method of Payment:	<input type="checkbox"/>	Credit card	<input type="checkbox"/>
		Purchasing Document (attach SF-182 or equivalent.)	<input type="checkbox"/>
			Check enclosed
Attendee Name :		Title:	
Agency:		Phone:	
Address:			
City / State / ZIP:			
Email:			
Credit Card Info	Card Number:		
Cardholder name:		Ex. Date:	CVV:
Cardholder email:		Cardholder phone:	
<p>Credit card will be charged tuition approximately 2 - 3 weeks prior to the seminar. Purchase document invoices will be submitted on last date of training with net 30 days terms. Cancellations: None accepted after November 4. Rescheduling requests to another FELTG seminar after this deadline subject to a \$100 administrative fee. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. IMPORTANT: If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. Travel arrangements are the responsibility of the attendee.</p>			