



Federal Employment Law Training Group, LLC

FELTG OPEN ENROLLMENT REGISTRATION FORM FOR FAX (206-350-2890) OR EMAIL (info@FELTG.com)

Managing Federal Employee Accountability

July 22-26, 2019

Portland, OR

Monday, July 22: **Uncivil Servant: Holding Employees Accountable for Conduct**

Tuesday, July 23: **Maximizing Accountability in Performance**

Wednesday, July 24: **Handling Employee Leave Issues**

Thursday, July 25: **The Supervisor's Role in EEO**

Friday, July 26: **Effectively Managing Today's Federal Workforce**

Early Bird Tuition (register by July 8): 5 days=\$2180 4 days=\$1790 3 days=\$1380 2 days=\$980 1 day=\$540

Standard Tuition (register July 9-July 26): 5 days=\$2280 4 days=\$1890 3 days=\$1480 2 days=\$1080 1 day=\$640

Rates per registrant and only within the same training week. Tuition includes a copy of the *UnCivil Servant* textbook.

Method of Payment:

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Credit card

☐

Purchasing Document (attach SF-182 or equivalent.)

☐

Check enclosed

☐

Pay Now

☐

Pay Later

(Credit card payments will be processed 2-3 weeks prior to the training start date if **Pay Now** is not selected.)

Attendee Name:

Title:

Agency:

Phone:

Address:

City / State / ZIP:

Email:

Credit Card Info

Card Number:

Cardholder name:

Ex. Date:

CVV:

Cardholder email:

Cardholder phone:

Purchase document invoices will be submitted on last date of training with net 30 days terms. **Cancellations:** None accepted after June 22, 2019. **NO CANCELLATIONS, REFUNDS OR TRANSFERS** will be accepted for pre-paid training, or after June 22, 2019. No-shows will not be given credit towards future programs. FELTG reserves the right to make agenda modifications, or cancel any session with reasonable notice. **IMPORTANT:** If you do not receive an email confirmation from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to space availability. **Registration must have a method of payment to be accepted for processing.** Travel arrangements are the responsibility of the attendee.