



Federal Employment Law Training Group, LLC

FELTG Webinar Registration Form

To process your registration, submit by: EMAIL (info@FELTG.com) OR FAX (206-350-2890)

FELTG Webinars – 2023 1:00 - 2:00 pm eastern

May 4: Make Your Best Case: Effectively Preparing Performance Narratives

Early Bird Tuition (price per webinar, payment required by April 24): **\$270**

Standard Tuition (price per webinar, payment made by April 25 or later): **\$295**

Rates per individual registrant, registrants must belong to the same physical office to add teleworkers. Separate registration required for different locations.

Register additional teleworkers for \$60 per access line (space available basis).

Payment information must be submitted for registration to be accepted.

Total Price including teleworkers:

Pay Now (Card will be charged when registration is processed.)

Pay Later (Credit card payments will be processed about one week prior to the training start date if **Pay Now** is not selected. Purchase document invoices will be submitted on last date of training with net 30 days terms.)

Registrant and teleworker names and emails (webinar link will be sent to these people, additional space on page 2):

Agency:

Phone:

Registrant Work Address including City / State /ZIP:

Agency Billing Address including City / State /ZIP:

Credit Card Info Card Number:

Cardholder name:

Ex. Date:

CVV:

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Credit card tuition charged approximately seven days prior to the webinar. Early payment is available upon request and waives cancel policies. **Cancellations: There are no cancellations through Zoom. You may cancel up to April 24, 2023 only by calling FELTG at 844.283.3584. No refunds or credits for no-shows or cancellations made after April 24, 2023.** FELTG reserves the right to modify or cancel programs with reasonable notice. If you do not receive a validation email from FELTG within seven days of submission YOU ARE NOT REGISTERED. Call us immediately. Registrations confirmed subject to availability. FELTG can not verify remote participation.



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Join as a webinar and view through the internet ***if permitted by agency firewall/security settings***. FELTG does not guarantee this access is available. Registrant will be provided access to a copy of the materials and dial-in directions.

All registrants will receive validation of enrollment from FELTG, and separate confirmation notice from Zoom with a unique link. Access emails can not be shared or forwarded. Retransmission by any means to a site other than the registered site is not permitted.

Registrant will receive a final log-in/dial-in directions **reminder email 24 hours before your webinar** and FELTG will not accept sub requests after this email goes out.

Check SPAM folders and firewall settings to be sure you do not miss this access information.